

# **Deferred Compensation Program**

### SAMPLE BENEFICIARY ELECTION FORM

This sample beneficiary election form has been prepared to assist with the administration of your co-op's deferred compensation plan. Participants should designate a beneficiary to receive their benefit payment(s) in the event the participant dies before the Homestead Funds account is paid out, providing the beneficiary is eligible according to the terms of the plan.

Beneficiary elections are subject to the general rules governing deferrals and accelerated payments, including elections made by either the participant or the beneficiary, with an exception for amounts payable under a qualified domestic relations order that specifies an alternate payee.

Participants may update their beneficiary elections at any time.

- IMPORTANT: The information set forth in this sample document does not constitute legal advice. You should review this document with your co-op's legal counsel prior to use.
- Due to the rules governing beneficiary elections, you must keep a current completed beneficiary election form on file. The co-op should retain the original, signed copy of the beneficiary election form(s) in the co-op's records, as the U.S. Department of Labor may request copies.
- If you have any questions, please contact the Homestead Advisers Deferred Compensation team at deferredcomp@homesteadadvisers.com.

IMPORTANT: Homestead Advisers offers nonqualified deferred compensation plans as an additional service to members for their employees and directors and provides certain administrative support services; however, Homestead Advisers does not sponsor or act as the plan administrator of these plans, assume liability for their operation, or provide legal or tax advice in conjunction with the plans. Employers and participants are responsible for any tax or legal consequences associated with their adoption, operation or participation in nonqualified deferred compensation plans.

## **SAMPLE: Deferred Compensation Beneficiary Election Form**

Keep your beneficiary designations current. This form must be completed and submitted to the plan administrator to specify or change a beneficiary. Submit a new form if the name or address of one of your beneficiaries changes or if your intentions change (for example, due to a change in family status such as a marriage, divorce, death, birth, etc.). The submission of a revised form will cancel any prior beneficiary designation (if any).

Beneficiary Election Form for	
	(Insert Name of Plan)

## **Beneficiary Designation**

In the event of my death, pay the amount (or any remaining amount) in my nonqualified deferred compensation Homestead Funds account to the individual(s) named below.

IMPORTANT: I understand that this beneficiary designation will remain in full force and effect until I expressly change or revoke it in writing. If the employer has received a court order affecting benefits under this plan, any designation I complete for the same benefit is not valid (as applicable).

Please write names as "Mark E. Brown." Do not write names as "M.E. Brown" or as "Mrs. John H. Brown." If you want to designate your estate as beneficiary, enter "My Estate" in the beneficiary column. If designating more than one beneficiary, be sure the percentages to be paid total 100%.

#### **PRIMARY BENEFICIARIES**

First name, middle initial and last name of each beneficiary	Address (Including ZIP code) of each beneficiary	Relationship	Percentage to be paid to each beneficiary

#### **SECONDARY BENEFICIARIES (If Any)**

First name, middle initial and last name of each beneficiary	Address (Including ZIP code) of each beneficiary	Relationship	Percentage to be paid to each beneficiary

(Do not erase or cross out any information as that may invalidate the form. Use a new form.)

(continued)

Participant's Name (Please Print)	Date	
Participant's Signature		